



SPSWA Board Meeting Minutes – December 4, 2014

Attendance: *Becky Wilkins, Angela Regan, Jenny Morgan, Christine Maxwell, Robin Reno, Deb Nyggard, Laurel McQueen, Lisa Dunn, Patrice Stedman, Kari Kearns.*

Not in attendance: *Laurie Cherry, John Henry, Jeff Wigren, Rebecca Pedersen, John Henry*

Opening/Christine Maxwell: *Christine Maxwell welcomed everyone to the meeting.*

Secretary's Report/Patrice Stedman: *Lisa Dunn made motion to accept the minutes and Jenny Morgan 2nd.*

Treasurer's Report/Jenny Morgan: *Jenny Morgan stated SPSWA received \$6000 from the proceeds of the Fall Conference. Jenny reported there is \$17,492 in the SPSWA account. We pay \$200 a month for virtual desktop maintenance for the website. There is \$324 in the paypal account. Becky Wilkins made motion to accept report and Laurel McQueen second. Deb Nyggard reported they will the Fall Conference will remain at the Earle Brown Center.*

Program Committee/Laurie Cherry: *Christine Maxwell reported SPSWA board will not meet in Dec. as there is the joint public policy meeting at the Capital. Christine Maxwell will ask Laurie Cherry to put a list on the SPSWA website of the location/dates for all 2015 meeting.*

Membership Committee/Angela Regan: *Angela Regan suggested that the annual membership should start Dec. 1 of each year. Angela and Lisa Dunn will meet with Chris (web support person) in person to determine how best to get membership information to Angela and kept updated.*

Spring Conference Committee/Kari Kearns: *Laurel McQueen reported that Ted Boeman will be speaking at the Spring conference. They are working on getting another speaker in place. Looking for ideas for a tag line for the conference. No one has offered to take over as Chair of the Spring conference.*

Fall Conference Committee/Deb Nyggard: *Deb Nyggard reported that survey monkey was a great way to get feedback about the conference. 150 attendees and 23 vendors completed the survey. Paul Blom will stay on the committee to do the brochure and mailing of brochure. The committee is looking for someone to fill the Sponsorship role. (To solicit and sign up vendors). Lisa Dunn and Angela Regan volunteered to chair the task of working with the sponsors for the Conference. Starting in Feb., they will meet the 3rd Tue of each month.*

Public Policy Committee/Rebecca Pedersen/Christine Maxwell.: *Christine Maxwell's reported the next joint public policy committee meeting is Dec. 9th at the State Capital in Room 106. Kim Dayton will be the speaker. Robin Reno has accepted the public policy chair position.*

Scholarship Committee: *Team consists of Becky Wilkins, Laurel McQueen and John Henry. No new updates were provided.*

Historian Report/Laurel McQueen: *Laurel McQueen is taking over this position. Lisa Dunn suggested we put everything in an electronic format, something like Drop box. Board will discuss this idea further at next meeting.*

Communication (newsletter and website)/Lisa Dunn: *Committee will review the by law changes at the Jan. 8 meeting. Committee was in agreement of the recommended changes. Bylaw changes have to be voted on by membership at next SPSWA networking meeting.*

Other Business:

- *Next meeting will be at the Downtowner in St. Paul.*
- *Starting in Feb. The SPSWA board will meet the 4th Thur. Of each month instead of the first Thursday of each month. So the next meeting after Jan. Will be Feb 26th. Meeting time of 8:30-10 will remain the same.*
- *Discussed ordering business cards for each board member. Deb Nyggard will get the cards printed up. Having cards to hand out will help in networking and sharing the mission of SPSWA.*

Next board meeting will be January 8, 2015 at the Downtowner restaurant in St. Paul, MN